

Regular Board Meeting Minutes December 19, 2017 7:30pm

Supervisor Jim Sipe
Supervisor Dan Peine
Supervisor Doug Wille
Treasurer Leo Nicolai
Clerk Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda in addition to the October Meeting Minutes and November Meeting Minutes. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

None

ROAD REPORT

None, Jason did not make the meeting.

PLANNING COMMISSION SYNOPSIS

Nothing to report. Meeting was cancelled.

OLD BUSINESS

- The following resolutions were filed with the county:
 1. Patricia Johnson resolution memorializing a conditional use permit issued for property located at 3940 220th Street East, Hampton, MN 55031 to install and operate a ground mount solar system. This Resolution Number 2017-9 was recorded by Dakota County on 12/15/2017.
 2. Resolution memorializing a conditional use permit issued to Dakota Electric to construct and operate an electrical distribution substation on PID#17-03200-50-020. This Resolution Number 2017-10 was recorded by Dakota County on 12/15/2017.
- Andrew Dahlen (SoCore) - cash/escrow security deposit – security item #16 of Conditional Use Permit – Jim Sipe passed negative comments onto SoCore that we need something better. Troy Gilchrist said because of the way security was written in the Conditional Use Permit we need to proceed with it. We could draft a Decommissioning Agreement with us, SoCore and landowner but this might be difficult too. SoCore with a Letter of Credit our lawyer liked. SoCore was asked to draft it up again and we would review it again. Going forward this should be in the landowners hands. SoCore has a Decommissioning Agreement with the landowner but will now have one with us also.

NEW BUSINESS

- Notice for March 2018 Election has been posted. Doug Wille's term is up.
- It was decided that the January 2018 Town Board Cancellation should be posted in the Cannon Falls Beacon, on website and on bulletin board. Molly Weber will take care of this.
- **Jim Sipe approved the Payroll and Claims List as presented to be paid to Molly Weber, Janet Otte and Century Link on January 16, 2017. Dan Peine seconded. Motion carried.**
- Date was approved for Budget and Audit Meeting to be held Tuesday February 20, 2018 at 7pm followed by the Town Board Meeting at 7:30pm. Leo Nicolai had a question on whether anyone knew of the budget being different for 2018 but no one knew of anything off hand except that the ditch mowing may incur extra money in 2018.
- Question arose about when and where to post the Comprehensive Plan Meeting with Dean Johnson on Monday March 12, 2018 at 8pm. After further investigation with Dean Johnson he confirmed that they will post it in the Cannon Falls Beacon a month before the meeting. Dean Johnson is also drafting two resolutions for us to adopt in Spring 2018, one to adopt the Vermillion River or Cannon River water management plan by reference and the other will be to approve the Comprehensive Plan for adjacent jurisdiction and Metropolitan Council review.

- Jim Sipe made a motion to approve the following list of Election Judges for 2018: Patrick Ramel (Head Judge), Robert Bryan, Tom Fliegel, Pat Fliegel, Nolie Freeman, Judy Kimmes, Cheri Lemons, Nancy Schumacher, Judith Wickhorst, Kathy Ramel, Patricia Johnson, and Lynette Harden. Doug Wille seconded. Motion carried.

OTHER BUSINESS-Board Members Only

The Board will sign the Minutes and the Treasurer Report.

Doug Wille stated the that State will be pitching in on the road on 250th between Highway 52 and Highway 56. The State will prorate it to pay half to do it in the Spring. Doug Wille suggests a 3 inch lift if the State is going to pay half.

Doug Wille also talked to Fire Chief Witson and he is pushing for adding the 6 sections over from Cannon Valley to Randolph-Hampton Fire. This needed to be done by 01/01/2018 so Doug told Witson to talk to the County to get it switched over. Cannon Valley Fire did not have the numbers yet.

Upon reconciling a typo was found for the month of December. The payroll check date in December was 12/17/2017 instead of 12/19/2017. Since this typo was found after the fact it cannot be corrected. Note: the checks were not sent out until after the meeting was held on 12/19/2017.

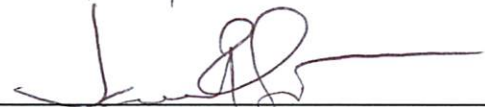
Doug Wille made a motion to approve signing of checks 5619 to 5634 and a motion to approve the claims list. Dan Peine seconded it. Motion carried. Checks were signed.

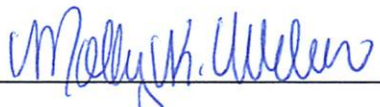
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Doug Wille made a motion to adjourn the meeting at 8:10pm. Dan Peine seconded. Motion carried.

Date Signed: 2/20/18

Supervisor: 

Clerk: 

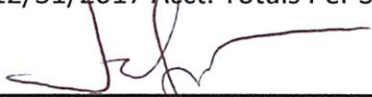

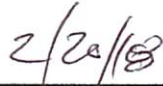
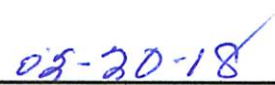
HAMPTON TOWNSHIP TREASURER'S REPORT

December, 2017 (No Jan. Meeting, Feb. 20, 2018 Meeting)

Beginning Balance:		\$276,644.82
INCOME:		
Dakota County Tax	\$107,845.07	
MN State Tax Revenue	8,929.89	
Greg's Meats – Blacktop	5,000.00	
Accounts Interests	<u>109.42</u>	
TOTAL INCOME:	\$121,884.38	

EXPENSES:		
Planning Commissioners 4 th Qtr. Wage	\$540.23	
Supervisor's 4 th Qtr. Wage	731.89	
L. Nicolai Treasurer's Wage	1113.71	
M. Weber – Clerks Wage	1340.34	
J. Otte – Dec. Rent	500.00	
MATIT – Workmen's Comp.	338.00	
J. Sipe – Mileage reimbursement	34.24	
Otte Excavating – Road Work	3780.00	
M. Weber- Office supplies and Misc. reimb.	266.36	
CNS Solutions – Website	90.00	
Century Link – Phone	87.76	
MN Revenue – 4 th Qtr. Withholding	19.83	
PERA – 4 th Qtr.	870.01	
IRS – 4 th Qtr. Withholding	<u>1288.10</u>	
TOTAL EXPENSES:	\$11,000.47	

Ending Balance:		\$387,528.73
Checks Not In: (4) \$496.67		
Acct****004	\$ 66,571.33	
Acct*****04	<u>\$321,454.07</u>	
12/31/2017 Acct. Totals Per Statements:	\$388,025.40	

 Jim Sipe, Chair	 Leo Nicolai, Treasurer	 02/20/2018
		 02/20/2018